

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON TUESDAY MARCH 12<sup>TH</sup>. 2013 at  
7.00pm.**

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**Public Session:**

There were no Members of the public present.

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**Present:**

Mrs. J. Manley (Chairman)

Mr. J. Kennedy

Mrs. F. Medley

Mr. D. Baldwin

Mrs. G. Mathews

Mr. R. Rathbone

Mr. D. Roberts

Mr. R. Bailey

Mr. R. Pinches.

**In Attendance:**

The Parish Clerk.

Mr. S. Jones (Shropshire Councillor)

**12/187 Apologies:**

Apologies were received and accepted from Councillors Mrs. S. Dove and Mrs. T. Howells, Flt. Lt. Byne (RAF Shawbury) and Mrs. S. Johnson (Head Designate of Shawbury Primary School)

**12/188 Declaration of Personal or Prejudicial Interests:**

There were no declarations made.

**12/189 Minutes of Meeting held on February 12<sup>th</sup>. 2013:**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**12/190 Matters Arising:**

**(a) CCTV (12/176(a))**

It was noted that:

1. The Clerk had received an invoice for the annual maintenance contract.
2. The camera had been removed by ORP and returned to the manufacturers for a maintenance check.
3. NWP had met Mr. Bailey on site and turned the car park street light through 90 degrees to enable a better image of the Village Hall entrance to be seen without interference from the orange light.

**(b) Glebe Area (12/176(c))**

A representative from Meres and Mosses had met with Mr. Bailey on site and had agreed to erect a post and wire fence alongside the path and up to the Glebelands entrance point. Mr. Bailey confirmed that he would help with the work in terms of site levelling.

It was noted that Mr. Pinches had flail cut most of the grass.

(d) Tree Inspection (12/176(d))

Mr. Kennedy (Tree Officer) gave a full account of the work that had been carried out as a result of the recent tree inspection. Permission had been granted to fell one ash tree for safety reasons and this had been done and an application had been made to Shropshire Council to carry out remedial work on several trees. The trees were not dangerous and work would be carried out at the end of the nesting season.

There was still uncertainty about the ownership of trees alongside the ditch at the edge of the Glebe but he hoped to have this resolved before the next meeting.

Members agreed to the purchase of two sets of numbering tags so that a comprehensive system could be put in place. The estimated cost was £90.00.

The Clerk and Chairman asked that thanks be recorded for the excellent way that Mr. Kennedy had undertaken these difficult tasks.

(e) Oak Tree on Bridgeway Open Space Area (12/180(iic))

Mrs. Matthews reported that she had visited the site and that there was little evidence of branches overhanging the adjacent property. This was a protected tree which meant that any remedial work would be subject to planning approval and no action could be taken until the end of the nesting season. It was agreed that there was little that the Council could do – this was a mature tree and would always produce leaves and other debris. However it was agreed to have a look at the tree again in the autumn to see if some minor work could be carried out.

Clerk to advise the complainant of the situation.

(f) Telephone Box: (12/180(iic))

Clerk stated that he had advised Lois Dale of the situation but the email had been passed on to another Member of staff as Lois was on adoption leave. He had been unable to get a response from him and it was noted that no action had been taken

(g) Dog Fouling (12/176(g))

There was still general concern about the problem and various suggestions were proposed. Mr. Bailey had seen details of an interesting scheme which entailed placing a small label in the offending waste to raise public awareness of the extent of the problem. There was no cost involved and he was prepared to do this to see if it made a difference.. Members supported his plan. A suggestion for purchasing and installing a waste bag dispenser was not adopted.

Mr. Kennedy reported that he had purchased a good quality pooper picker for Mr. Creber and he was removing a lot of the waste from the playing field area.

(h) Parking on the A 53 footpath

Councillor Jones had resolved the problem

(i) Stoke Heath Prison Volunteers (12/176(h))

Mrs. Medley confirmed that the Village Hall Committee had agreed that the volunteers could access the toilet facilities in the Village Hall, providing it was at a time when the Hall was already open for other activities and that the Parish Council met the cost of any additional cleaning.

**12/191 Correspondence:**

Members considered the following correspondence which had been received by the Clerk:

Richard Ayton/Simon Jones Development Plans (Shawbury).

Shropshire Council – changes in times for Household Re-cycling Centres

ALC – SAMDev – Information/Consultation meeting.

Bill Longmore – Seeking Views on Innovative Local Policing Plans

Road Closure – Muckleton

ALC – Quality Digital Conference.

Mr. Rathbone gave a detailed report on the event which had been informative and interesting but did not have much relevance for Parish Councils. He agreed to forward suitable handouts to any Member who wished to view them.

St. John Ambulance Service - - Events West Midlands

Sqdn. Ldr. N. Hope – Footballs to Africa

**12/192 Accounts for Payment:**

It was resolved to pay the following invoices:

Mr. J. Wilson	Salary (March)	£507.76
Mr. J. Wilson	Expenses (Feb)	£249.62
Inland Revenue	Income Tax (March) (+£13.80?)	£126.94
Mr. T. Creber	Village work (March)	£417.00
NWP Electrical	Maintenance (Feb.) £232.42	£460.42
	Replacing faulty lantern (Oak Drive) £228.00	
Mr. T. Merchant	Tree Inspections	£1,110.00
Hope House	Grant	£70.00
Macmillan Nursing	Grant	£70.00
Severn Hospice	Grant	£70.00
Marie Curie	Grant	£70.00
Talking Newspaper	Grant	£70.00
Citizens Advice Bureau	Grant	£70.00
N. Shropshire Safety Scene	Grant	£70.00
Shawbury Scouts and Guides	Grant	£70.00/
Staples	Paper and folders	£35.60
Shropshire Council	Legal Fees – Glebe	£429.00
Balfours	Rent –Glebe, New Glebe/Car Park	£1,150.00
Mr. J. Kennedy	Purchase of pooper scoop	£19.99
ORP Ltd.	CCTV Maintenance contract	£570.00
Diane Malley	Payroll services	£40.50
Joe Jamie	Tree felling	£350.00

**12/193 Financial Statement:**

A financial statement was tabled and approved.

**12/194 Exchange of Information:**

(a) Agenda Items for the next meeting:

The Glebe Area.

(b) Issues needing urgent attention:

(i) Highways:

It was noted that there was still a good deal of fly tipping on the road behind RAPRA.

Clerk to report it again.

## (ii) Parking

It was noted that cars were parking on the footpath in Church Street and it was agreed to monitor this after the completion of the road works. It was also reported that people were still parking for lengthy spells in the lay by the shops on Drayton Road. Mr. Jones agreed to have this monitored.

(i) Streetlights:

No new issues reported.

(iii) Other:

## (a) Streetlight Contract:

Clerk reported that NWP had informed him that from May they were withdrawing from providing streetlight maintenance.

Clerk was asked to speak to the street light manager at Shropshire Council about the future service and in the meantime get quotations for providing the service on a 'response to report' only basis rather than having patrols every two weeks.

## (b) School Event:

Clerk had forwarded an invitation from the Head Designate of the new school for Members to attend an information event at the school. Mrs. Medley and Mrs. Matthews offered to attend.

## (c) Parish Council Election::

Clerk distributed details of the forthcoming election for the new Council together with an application pack.

## (d) Cycling Event:

Members agreed that the Cycling Group could use the car park on May 27<sup>th</sup>.

## (e) Community Medical Co-ordinator:

Clerk reported that he had been contacted by Val McKay who had recently been appointed to the local Medical Practice and would like to talk to Members about her work. Clerk to invite her to the next Council meeting.

**12/195 Shropshire Council – Consultation Documents:**

Members noted the following consultation documents circulated by Shropshire Council:

## 1. SAMDev Plan

Mr. Roberts reported that he had attended a meeting regarding the plan and it seemed that it would not be approved until the end of next year.

## 2. Housing Renewal Assistance

## 3. New Dog Control Orders

Members decided to ask Shropshire Council to include the following areas where dogs must be excluded or kept on leads:

Excluded – both Children's Play Areas: On leads Playing Field, Hazeldine Close and Bridgeway Open Space Area.

They were also willing to provide possible names of people to train as Enforcement Officers.

## 4. Stopping Application

Members raised no objections to Bromfield Housing Association carrying out improvement to the lay by areas in Church Close.**12/196 Proposed Housing Development:**

The Chairman reported that together with Mr. Pinches and the Parish Clerk, she had attended at meeting with representatives from the planning department and the developers who had prepared plans for the development alongside the A53.

It had been confirmed that it had been agreed that a roundabout would be constructed on the A53 at the entrance to the site and car parking facilities at the school end of the development.

They had also accepted the Parish Council's proposals re the location of the parking area for the football club development.

Provided Members were happy with the proposals the developers were intending to put in a planning application as soon as possible. If the application was successful the land for the football area development would immediately be made available and they would help the club with its development plans.

Members supported the application and the Clerk was asked to inform Adrian Cooper at Shropshire Council of the decision

### **12/197 Reports from:**

#### **(a) Police:**

A written report had been received which indicated that in February the following offences had been recorded;

Anti-Social Behaviour – 2; Vehicle Crime -1.

#### **(b) RAF Shawbury:**

No report tabled

#### **(c) Shropshire Council:**

Mr. Jones reported that::

Work on the traffic lights and the toucan crossing was ahead of schedule and should be finished by the weekend. Work on Church Street was planned to be completed by March 21<sup>st</sup>. Changes to the speed limit restrictions were awaiting final approval and would be completed as soon as this was given.

### **12/198 Planning Applications:**

#### **A. Planning Applications::**

Shawbury Parish Council – remedial work on trees in the Moat area. Application supported.

#### **B. The following application had been approved by Shropshire Council:**

.1. Edgebolton Garage – erection of a new workshop.

### **12/199 Committee Reports:**

#### **. 1. Local Joint Committee:**

Mr. Kennedy reported on the meeting which had been held in Shawbury Village Hall.

A number of grants had been approved, including one for the Shawbury Players and it had been reported that £26,000 would be available for approved grants in the next financial year.

There had been good presentations on Tourism and the role of Shropshire Council's Scrutiny Panel but the Police had not been in attendance.

Mr. Bailey, who had been in attendance, stated that there was little effort made to welcome members of the public to the meeting and Mr. Kennedy agreed to raise this with the Chairman before the next meeting

#### **2. Glebe Advisory Committee:**

Mr. Bailey stated that the first meeting of the Glebe advisory Committee had taken place and a report of this meeting had been circulated to all Members. The proposals from this meeting were discussed and considered in detail and members gave full support to them.

These included:

- (a) Seeking quotations from three contractors for the installation of a drain and the construction of an access path over the playing field to the new site plus the construction of stone pathways on the new field.  
The path over the playing field was part of the conditions imposed with the lease and would be constructed as specified by the Diocese's agent. The paths on the new site would enable the area to be accessed by all members of the community, including wheelchair and children's buggy users.
- (b) An application for grant aid to be compiled and sent to the Lottery 'Awards for All'. Mr. Bailey to action.
- (c) Twenty ton of hard core to be purchased to fill in the wet area by the ditch and to seek volunteer help to put the hard core in place.
- (d) To contact Mr. Watney to advise him of the proposals and ask for confirmation of the £5,000 grant he had promised. Clerk to action.
- (e) A news item to be compiled for the Parish Magazine and the press – Clerk to action.
- (f) To research additional grant funding.

The full report is attached as an appendix to these minutes.

Members congratulated Mr. Bailey and the members of the committee for the excellent start that had been made with the development plan

**12/200 Press Matters:**

Clerk to produce news items on the Glebe Development and Community Service Awards.

**12/201 Date and Time of next meeting:**

The next meeting will be on April 9<sup>th</sup>, 2013 at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed; \_\_\_\_\_ (Chairman)      Date: \_\_\_\_\_**